

CONTRACT APPROVAL FORM

(Contract Management Use only)

**CONTRACT TRACKING NO.
CM1852-TO39**

CONTRACTOR INFORMATION

Name: Olsen Associates, Inc

Address: 2618 Herschel St. Jacksonville FL 32204
City State Zip

Contractor's Administrator Name: Albert E. Browder, Pd.d., P.E. Title: Vice President & Principal

Tel#: (904) 387-6114 Fax: _____ Email: abrowder@olsen-associates.com

CONTRACT INFORMATION

Contract Name: Continuing Contract for Prof. Coastal Engineering Contract Value: \$30,000.00 (NTE)

Brief Description: Provide Misc. Coastal Engineering consultant services related to Implementation of the SAISSA beach restoration program (FY 2021)

Contract Dates : From: 10/1/20 to: 9/30/21 Status: ___ New ___ Renew ___ Amend# WA/Task Order

How Procured: ___ Sole Source ___ Single Source ___ ITB ___ RFP ___ RFQ ___ Coop. Other Continuing Contract

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | | |
|----|--|------------------------|---|
| 1. | <u>William R Moore</u>
Department Head Signature | <u>8.17.20</u>
Date | <u>SAISSA MSBU</u>
Submitting Department |
| 2. | <u>[Signature]</u>
Contract Management | <u>8.19.20</u>
Date | <u>43600539-531386</u> <u>CW</u>
Funding Source/Acct # |
| 3. | <u>[Signature]</u>
Office of Management & Budget | <u>8/20/20</u>
Date | |
| 4. | <u>[Signature]</u>
County Attorney (approved as to form only) | <u>8/24/20</u>
Date | |

Comments: _____

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] [Signature]
Michael Mullin Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

**NASSAU COUNTY - SAISSA
Task Order Memorandum
Contract CM1852**

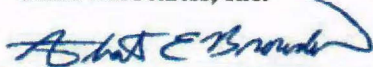
To: Olsen Associates, Inc. 2618 Herschel St. Jacksonville, FL 32204	Date: 09 July 2020 Contract: Coastal Engineering Request Made By: SAISSA Request Received By: Albert E. Browder, Ph.D., P.E. Task Order No: CM 1852-TO 39
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Task Order: Miscellaneous Beach Restoration Project Related Consultant Services (SAISSA FY 2021)

The Consultant shall provide miscellaneous coastal engineering consultant services related to the implementation of the SAISSA beach restoration program, including but not limited to: coordination of the FDEP 2020/21 and 2021/2022 Beach Management Funding Assistance Program, including the drafting and submittal of amendments for the County/FDEP cost-sharing agreement; formulation of an FDEP funding application for FY 2022/23 if needed; coordination and permitting of scarp removal activities, if required; requested beach inspections; attendance and reporting at quarterly SAISSA Board meetings (upon request); liaison with SAISSA Legal Counsel; coordination and liaison with the U.S. Army Corps of Engineers and the Florida Park Service regarding potential sand resources at Ft. George Inlet; public outreach efforts, such as presentation preparation and delivery, assistance with printed and electronic media, and other associated beach restoration project public outreach needs; and other ancillary beach restoration project- and permit-related matters or issues. Invoicing will be on a T&M basis at prevailing rates. The NTE budget shall be \$30,000.00.

These Services are not eligible for State cost-sharing.

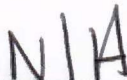
Olsen Associates, Inc.



Albert E. Browder, Ph.D., P.E.

Date: 09 July 2020

Attest to Chair
Signature



John A. Crawford
It's: Ex-Officio Clerk

Date: _____

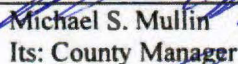
SAISSA



Mr. Andrew L. Wallace, SAISSA President

Date: August 6, 2020

Nassau County Board of County Commissioners


Michael S. Mullin
Its: County Manager

Date: 07/29/20

Approved As To Form and Legal Sufficiency:


Michael S. Mullin

Date: 07/29/20

OLSEN ASSOCIATES, INC.

LABOR RATES

**Nassau County, FL Contract CM1852
Task Order #39**

Principal Engineer	\$192/hr
Senior Engineer	\$155/hr
Coastal Engineer I	\$137/hr
Coastal Engineer II	\$100/hr
Coastal Engineer III	\$ 90/hr
CADD Technician	\$ 73/hr
Administrative Assistant	\$ 77/hr